

Denver Board of Water Commissioners

Title:

**STAFF AUGMENTATION AGREEMENT WITH BROWN AND CALDWELL, INC.
TO SUPPLEMENT DENVER WATER ELECTRICAL STAFF**

Meeting Date: August 12, 2009

Contract/Proposal: 12458A

Action by Consent

Action

Information

An Agreement has been negotiated with Brown and Caldwell, Inc. to provide an approximately full time, (36 hours per week), Electrical Engineer (Jack Keith) for staff augmentation to supplement and support the Denver Water Electrical Engineering (EE) Staff. The duration of this consulting assignment is anticipated to be one year. Denver Water retains the option of modifying or terminating the assignment at any time with 5 days written notice.

Consultant will join and mesh with Denver Water's EE Section team to help the EE Section keep up with a large workload of Capital Improvement Projects, provide unscheduled O&M assistance, continue refinement of EE Standards and procedures, while maintaining a high level of design quality and continued professional development for all parties.

Consultant will work under the direction and supervision of Denver Water. Supervision, direction, and quality reviews will be provided by Denver Water to assure quality and technical integrity of the work performed by Consultant is consistent with, and meets the requirements of Denver Water.

The 2009 Capital Improvement Plan includes funds for this project under various projects.

RECOMMENDATION

It is recommended that the Board approve entering into Agreement 12458A with Brown and Caldwell, Inc. in the amount of \$208,000.00 to perform staff augmentation to supplement and support the permanent Denver Water staff.

Approvals:



Robert J. Mahoney
Director of Engineering



Manager

Patti Wells

Patti Wells
General Counsel