

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: December 11, 2013

Board Item: V-A- 4

**Authorization of Additional Funds for the Service & Supply of Printers & Copiers
Contract # 13940A**

Action by Consent

Action

Information

The Board entered into Contract No. 13940A with All Copy Products, Inc. ("All Copy") for maintenance services and supplies for its printer and copier fleet at its facilities in the Denver Metropolitan Area as well as at those facilities located in outlying areas. This contract is currently for the contract period April 1, 2012 through March 31, 2014.

Due to the complicated nature of the competitive bid process and the quality and consistency of service provided by All Copy, we are requesting this Contract be amended to increase compensation by \$224,000.00 and to implement a revised completion date of March 14, 2016. A five percent (5%) increase in the service rates for black and white and color copies is included. Additional maintenance services and supplies for Denver Water's printer and copier fleet will be competitively bid under a new contract after the 2016 completion date.

Funds for these services are included in the 2014 budget and will be included in the 2015 and 2016 budgets.

Recommendation:

It is recommended the Board authorize the additional funds and new completion date for Contract No. 13940A with All Copy Products, Inc. for the maintenance services and supplies for Denver Water's printer and copier fleet for the revised contract period of March 14, 2012 through March 14, 2016, for an additional contract amount of \$224,000.00 for a total contract amount not to exceed \$474,000.00.

Approvals:

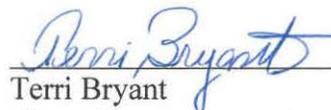
Respectfully submitted,



Christopher R. Dermody
Director of Information Technology



James S. Lochhead
CEO/Manager



Terri Bryant
Controller