

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: July 10, 2013

Board Item: V-A- 3

**Janitorial Supplies
Contract # 15035A**

Action by Consent

Action

Information

Denver Water purchases janitorial supplies for Warehouse Stock, which is requisitioned for use at the administration building, Quivas building, water treatment plants, and other facilities. Traditionally, the Board has issued its own Invitation for Bid (IFB) for this requirement.

Denver Water Purchasing and Contracting has begun identification of existing cooperative alliances which may yield cost savings through aggregated volume pricing structures and availability of custom core list pricing discounts. Agreements available through these cooperative alliances are bid by counterpart governmental agencies. Since the competitive process has already been performed by a legitimate source via an open and verifiable process, Denver Water can also realize soft cost avoidance by freeing staff time for more strategic sourcing activities.

Utilizing cooperative alliances, the Board solicited quotations from Waxie Sanitary Supply (National Cooperative Purchasing Alliance), AmSan (U.S. Communities), Office Depot (The Cooperative Purchasing Network), and Staples (National Joint Powers Alliance). Responses included information about delivery, pricing methodology, contract price auditing, and sustainability as non-price evaluation factors. Waxie Sanitary Supply was deemed the best value in providing for Denver Water's needs.

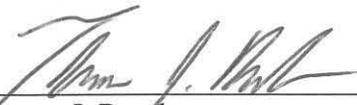
Funds for janitorial supplies are included in the 2013 budget and ten year operating plan.

Recommendation:

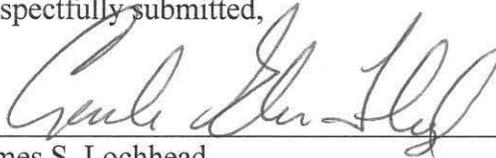
It is recommended the Board authorize the award of Contract 15035A to Waxie Sanitary Supply to provide janitorial supplies for the contract period July 1, 2013, through June 30, 2016, for a total amount of \$225,000.00.

Approvals:

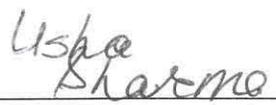
Respectfully submitted,



Thomas J. Roode
Director of Operations & Maintenance



James S. Lochhead
CEO/Manager

for 

Angela C. Bricmont
Director of Finance



Terri Bryant
Controller