

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: September 8, 2010

Board Item: V-A-10

**GENERAL ENGINEERING ("ON-CALL")
SERVICES CONTRACTS 2010-2012**

Action by Consent

Action

Information

Over the past three years, Denver Water's Engineering Division has been utilizing a variety of firms for General Engineering Services through On-Call Consultant Agreements, most of which expired in July 2010. In an effort to expand technical disciplines and offer opportunities for new firms to provide services, an RFP was issued on June 23, 2010, opening the bidding process in eight of the 16 technical discipline areas. An Information Item describing the RFP was presented to the Board in the June 14, 2010 meeting.

On July 14, 2010, proposals were received from 74 firms. Following a quality-based selection process, 16 new firms were selected to be issued "No Cost" Consultant Agreements which define the terms of the contractual relationship and support future Task Orders by which the scopes and budgets are established.

All firms previously selected to provide services in the technical discipline areas not included in this RFP were issued two-year amendments, synchronizing their contract expiration dates with those of the newly added firms.

Attachment A presents the 2010-2012 General Engineering Services Matrix of approved firms by discipline with new firms highlighted.

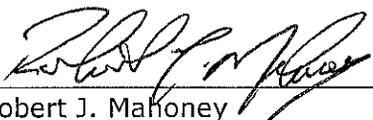
In addition to the standard advertisement, the RFP was sent to 30 Small Minority Women Business Enterprise (SMWBE) firms, as well as to 16 related SMWBE chambers, councils and associations. Of the ten SMWBE firms proposing, one new and three previously approved firms were selected for On-Call contracts, bringing the total number of SMWBE firms to eight.

As with other agencies, On-Call contracts are generally used for staff augmentation on smaller, tightly scheduled projects. Larger projects would continue to use Denver Water's standard selection process that includes a Request for Proposal, proposal ranking, interviews, and final selection. On-Call Task Orders over \$100,000.00 will be presented to the Board for authorization prior to execution.

Recommendation:

It is recommended the Board award the new On-Call General Engineering Services Agreements.

Approvals:


Robert J. Mahoney
Director of Engineering


James S. Lochhead
CEO/Manager

for 
Patti Wells
General Counsel