

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: May 11, 2011

Board Item: V-E-8

**Tabulation of Bids for Cleaning Services at Denver Water Facilities**

Action by Consent

Action

Information

Cleaning services at Foothills Treatment Plant, Marston Water Quality Laboratory, Recycling Treatment Plant, Quivas Building and Administration Buildings are provided by contractors. Contractors are required to provide all labor and equipment necessary for providing this service.

Pre-qualification documents were sent to twenty-one potential bidders, including thirteen SBE's. The documents were also faxed to nine SBE organizations. Eight bidders responded with proper documentation. Of the eight, only seven attended the mandatory walk-through. Requests for bid were sent to seven potential bidders, with all seven responding. Bids were evaluated based on labor costs, references, past business with Denver Water, and equipment availability. It was determined Carnation Building Service best met Denver Water's needs for the Administration Buildings and Quivas Building. Integrated Cleaning Services best met Denver Water's needs for the Marston Water Quality Control Laboratory, Recycling Plant and Foothills Water Treatment Plant. Prices from Carnation Building Service are approximately 36 percent lower than the previous contract for the Administration Buildings and Quivas Building. Prices from Integrated Cleaning Services are almost 1 percent less than the previous contract for the remaining facilities.

Cleaning services are budgeted in the line item for Janitorial Services. The 2011 budget is \$164,000.00 of which \$74,049.00 has been spent year to date. Since the contract renewal and budget cycles are not aligned, funds will also be included in the 2012 budget for cleaning services.

Recommendation:

It is recommended the Board authorize the award of Contract No. 13446A to Carnation Building Service, Inc. for cleaning services of the Administration and Quivas Buildings for \$225,000.00, and award Contract No. 13446B to Integrated Cleaning Services for cleaning services at the Marston Water Quality Control Laboratory, Recycling Plant and Foothills Water Treatment Plant for \$95,000.00. The contracts are for the period June 1, 2011 through May 31, 2013.

Respectfully submitted,

**Approvals:**

  
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Thomas J. Roode  
Director of Operations & Maintenance

  
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James S. Lochhead, CEO/Manager

  
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Angela C. Bricmont  
Director of Finance