

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: February 13, 2013

Board Item: V-A-6

**Authorization of Additional Funds for Janitorial Supplies
Contract # 13599A**

Action by Consent

Action

Information

Denver Water requires janitorial supplies for the replenishment of Warehouse Stock. Janitorial supplies are provided for the Administration Building, Quivas Building and Water Treatment Plants, which are serviced by an outside contractor. Janitorial supplies are also provided to other Denver Water locations such as pump stations.

On June 15, 2011, Denver Water awarded the janitorial contract to Waxie Sanitary Supply. The anticipated volume and award amounts were based on the historical usage trend. On June 13, 2012, the agreement was amended to include requirements for toilet tissue, which had previously been under contract with another supplier, for additional compensation of \$25,000.00. Additional funds are now required for the remaining period of the supplies contract, which expires on June 30, 2013.

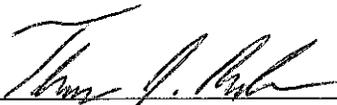
Funds for janitorial supplies are included in the 2013 budget.

Recommendation:

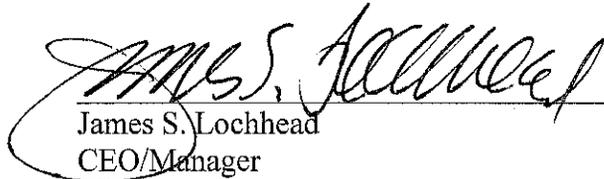
It is recommended that the Board authorize the additional funds for Contract No. 13599A with Waxie Sanitary Supply for janitorial supplies for the existing contract period through June 30, 2013, in the amount of \$25,000.00, for a total contract amount not to exceed \$110,000.00.

Approvals:

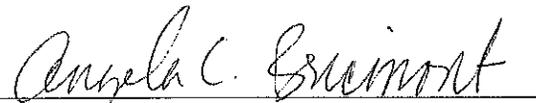
Respectfully submitted,



Thomas J. Roode
Director of Operations & Maintenance



James S. Lochhead
CEO/Manager



Angela C. Bricmont
Director of Finance