

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: December 8, 2010

Board Item: V-E-8

FIRST AMENDMENT TO AGREEMENT NO. 12593A COMMUNICATION INFRASTRUCTURE GROUP

Action by Consent

Action

Information

In late 2009, through a competitive process Denver Water selected Communication Infrastructure Group (CIG) to provide strategic counsel to the Public Affairs and Human Resources Divisions as they worked to build a new employee communications function for the organization. Over the last year, CIG has provided guidance and assistance in a number of areas, including an assessment and recommendations for enhancing our employee communications activities, an organizational transition plan for the new CEO/Manager, and ongoing review and implementation of workforce planning, organization development and compensation initiatives.

Staff recognizes a need for continued work in the area of employee communications, particularly in light of the Strategic Plan process currently underway. The goal of this work is to build a solid, "self-sustaining" internal communications function within the Community Relations section – one that helps employees understand the valuable role they play in our success, and encourages more pride, connectivity and productivity throughout the organization.

CIG is a certified Minority/Woman Business Enterprise. The amendment amount is \$50,000 and is included in the 2011 budget.

Recommendation:

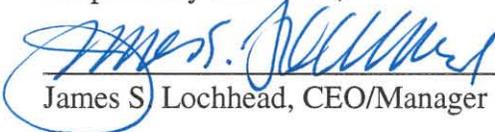
It is recommended that the Board approve the First Amendment to Contract No. 12593A with Communication Infrastructure Group at a cost of \$50,000, bringing the total compensation to an amount not to exceed \$110,000.

Approvals:



Director of Public Affairs

Respectfully submitted,



James S. Lochhead, CEO/Manager



General Counsel