

**RECORD OF PROCEEDINGS
MINUTES
of the
Board of Water Commissioners**

Denver Water Administration Building
1600 West 12th Avenue
Denver, CO
Board Room, Third Floor

Wednesday, April 27, 2016

Open Session

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, April 27, 2016, beginning at 9:24 a.m. in the Board Room, Room 309, 1600 West 12th Avenue, Denver, Colorado. Members of the Board present during the Regular Meeting were:

Penfield W. Tate, III, President
John R. Lucero, First Vice President
Thomas A. Gougeon, Vice President
Paula Herzmark, Vice President
H. Gregory Austin, Vice President

Board employees and others present during portions of the meeting were:

J.S. Lochhead, CEO/Manager	C.R. Dermody, Director of Information Technology
J.A. Anderson, Chief of Staff	B.D. Good, Director of Administrative Services
M. Aragon, <i>Acting</i> Director of Customer Relations	M. King, Director of Planning
A.C. Bricmont, Director of Finance	R.J. Mahoney, Director of Engineering
L. Martinez, <i>Acting</i> Director of Human Resources	T.J. Roode, Director of Operations and Maintenance
S. Covington, Director of Public Affairs	P.L. Wells, General Counsel
P.B. Coleman, Chief Internal Auditor	D. Hamm, Staff Analyst
D. Arnold, Attorney	R. Haas, Construction Project Manager
C. Austin, Manager of Safety and Security	G. Heazlett, IT Manager of Operations/Client Services
L. Basaldua, Manager of Organizational Development & Training	Y. Her, Contracts Supervisor
	A. Ingram, Contract Specialist

Denver Water aspires to be the best water utility in the nation.

Integrity :: Vision :: Passion :: Excellence :: Respect



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| K. Bates, Attorney | J. Lorton, Manager of Accounting |
| L. Billeter, SMWBE Program Outreach
Coordinator | J. Martin, Engineer |
| T. Bryant, Controller | B. Maulis, Contract Specialist |
| Z. Campbell, System Manager of
Water Quality & Treatment | P. McCormick, Engineer |
| P.A. Carey, Manager of Purchasing
and Contracting | S. Miller, Manager of Health Care & Benefit
Administration |
| A. Chavez, Staff Analyst | T. Papacondria, Attorney |
| R. DeCoursey, Finance Manager | S. Price, Engineer |
| C. Dick, Engineer | B. Ranson, Recreation Manager |
| M. Elliott, Assistant Director of Public
Affairs, Government Stakeholder
Relations/Conservation | J. Ross, Engineer |
| M. Garfield, Customer Care Manager | J. Seagren, Distributor Relations Manager |
| J. Bauer, Trammel Crow | Steve Snyder, Special Projects Coordinator |
| A. Harcek, RNL | R. Stitt, Planner |
| | A. Turney, Chief of Distribution & Property
Management |
| | J. Wittler, Attorney |
| | A. Woodrow, Planner |
| | W. Mosher, Trammel Crow |

I. BOARD ADMINISTRATIVE BUSINESS

Commissioner Tate called the meeting to order at 9:24 a.m.

Public Comment and Communications

Commissioner Tate issued an invitation to members of the public to comment to the Board on any matters not included in the Agenda for the meeting. There was none.

II. ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

1. ITEM II-A-1: PRINTER, COPIER, AND PLOTTER MAINTENANCE, REPAIR AND SUPPLY

Approved Contract 16369A with All Copy Products, Inc. for printer, copier and plotter maintenance, repair and supply, for the contract period of May 1, 2016 through April 30, 2019, for a total contract amount not to exceed \$600,000.00.

2. ITEM II-A-2: CONTRACT FOR STREET SWEEPING SERVICES

Approved Contract 16174B with Armstrong Sweeping, Inc. for street sweeping services, for the contract period of December 1, 2015 through November 30, 2017, for a total contract amount not to exceed \$180,000.00.

3. ITEM II-A-3: NEW CONTRACT SUMMARY

Received the summary of First Quarter Denver Water contracts that are for total dollar amounts between \$20,000.00 and \$100,000.00. The total number of First Quarter contracts is 24, including one long term easement. The contracts total \$1,169,291.57 and range in length from three months to 39.9 years. A copy of the summary is attached to and incorporated in these Minutes as Exhibit A.

4. ITEM II-A-4: LAWN MOWING SERVICES

Approved Contract 16610A with A Cut Above Yard Care, LLC for lawn mowing services, for the contract period of April 27, 2016 through March 31, 2019, for a total contract amount not to exceed \$120,000.00.

5. ITEM II-A-5: IBM-MAXIMO ANNUAL SOFTWARE SUBSCRIPTION & SUPPORT RENEWAL

Approved the renewal of Contract 04690D with Insight Public Sector, for IBM Maximo software subscription and support services, for the contract period of May 1, 2016 through April 30, 2017, for a total contract amount not to exceed \$512,790.32.

6. ITEM II-A-6: INTER-GOVERNMENTAL AGREEMENT WITH BOULDER COUNTY SHERIFF

Approved Contract 16596A with the Boulder County Sherriff's Office for Ranger patrol of Gross Reservoir, for the contract period of April 27, 2016 through March 31, 2019, for a total contract amount not to exceed \$201,521.17.

7. ITEM II-A-7: OPERATIONS COMPLEX REDEVELOPMENT PROJECT WORK PACKAGE NO. 3 – PHASE I DEMOLITION CHANGE ORDER NO. 1

Approved Change Order No. 1 to Contract 15630D with Mortenson Construction, for soil remediation work associated with the north properties. The Change Order adds \$375,000.00, for a total contract amount not to exceed \$1,243,926.00.

8. ITEM II-A-8: GROSS RESERVOIR 8-INCH & 12-INCH HOWELL-BUNGER VALVE PROCUREMENT

Approved Contract 16702A with Steel-FAB, Inc. for providing eight-inch and twelve-inch Howell-Bunger type fixed cone valves, for the contract period of April 27, 2016 through July 31, 2017, for a total contract amount not to exceed \$124,080.00.

9. ITEM II-A-9: THIRD AMENDMENT TO AGREEMENT WITH MWH CONSTRUCTIONS FOR THE HILLCREST RESERVOIR TANK AND PUMP STATION REPLACEMENT PROJECT

Approved the Third Amendment to Contract 15678A with MWH Constructors for the 30% to Final for Construction design-phase construction management services of the Hillcrest Reservoir Tank and Pump Station Replacement Project, for the contract period of May 1, 2016 through August 31, 2018. The Amendment adds \$167,853.43, for a total amended contract amount not to exceed \$655,375.68.00.

10. ITEM II-A-10: TABULATION OF PROPOSALS FOR MOFFAT TUNNEL COLLECTION SYSTEM VASQUEZ-ST. LOUIS COLLECTION CONDUIT SIPHON 1 PHASE II PIPE REPLACEMENT

Awarded Contract 16503 to Garney Companies, Inc. for construction of the Moffat Tunnel Collection System Vasquez-St. Louis Collection Conduit Siphon No. 1 Phase II Pipe Replacement project, for the contract period of April 27, 2016 through December 2, 2016, for a total contract amount not to exceed \$1,597,000.00. The Tabulation of Bids is attached to and incorporated in these Minutes as Exhibit B.

11. ITEM II-A-11: AGREEMENT WITH BURNS MCDONNELL FOR ONSITE CONSTRUCTION INSPECTION SERVICES FOR THE SIPHON 1 PHASE II PIPE REPLACEMENT AND VASQUEZ CANAL PIPING PROJECTS LOCATED IN WINTER PARK

Approved Contract 16233B with Burns McDonnell for the construction inspection services for Siphon No. 1 Phase II and Vasquez Canal Piping in Winter Park, for the contract period of April 27, 2016 through January 15, 2017, for a total contract amount not to exceed \$187,190.00.

12. ITEM II-A-12: GROSS RESERVOIR EXPANSION PROGRAM SITE-SPECIFIC PROBABLE MAXIMUM PRECIPITATION AND INFLOW DESIGN FLOOD AGREEMENT

Approved Contract 16715A with MWH Americas, Inc. for development of the Site-Specific Probably Maximum Precipitation and Inflow Design Flood for the Gross Reservoir Expansion Program, for the contract period of May, 2016 through July 2017, for a total contract amount not to exceed \$329,656.00.

III. POLICY MATTERS

13. ITEM III-A: OCR UPDATE

Mr. Mosher presented the Board with an update on the campus redevelopment project. A copy of the presentation is attached to and incorporated in these Minutes as Exhibit C. He noted that design is 63% complete, and that soil remediation is going well, although the ash in the soil is deeper than anticipated in some areas. Discussions with the City regarding permitting are also going well. We anticipate that a permitting employee will be assigned to this project and that we will have a two-step fee process: paying a master fee payment in 2016 and another fee payment in 2017. The City is aware of the construction schedule and has agreed to meet the deadlines for permitting.

IV. MONTHLY AND QUARTERLY REPORTS

14. ITEM IV-A: CEO REPORT

Mr. Lochhead reported on two items. First, the recent bond ratings presentation. Ms. Sharma and Ms. Bricmont will report to the Board after the public ratings are confirmed. Second, Mr. King and Mr. Lochhead met with the Colorado River District Board, and progress has been made regarding the Shoshone Outage Protocol Agreement. Northern has signed the Colorado River Conservation Agreement, thus allowing Denver Water to begin the process in federal court for obtaining the Blue River decree and the Green Mountain Administrative Protocol decree.

15. ITEM IV-B: CFO REPORT

The Board received the Monthly Financial Report dated 3/31/2016, as set forth in Agenda Item IV-B-1, which is attached and incorporated in these Minutes as Exhibit D. Commissioner Tate commended the staff for Denver Water's progress engaging SBE and MWBE vendors and service providers. He attended the SBE and MWBE event hosted by Public Affairs on 4/26/2016 and noted that the attendees were very appreciative and acknowledged Denver Water's efforts toward helping to create competition in the marketplace.

16. ITEM IV-C: OPERATIONS REPORT

Mr. Roode reported that the Fleet Section recently entered itself into a national trade organization competition "100 Best Fleets" and earned a ranking of 53/100. This ranking was higher than the ranking of the utility that the Fleet Section was compared to during the Fleet audit and is a good indicator of the section's success.

The High Line Canal Diversion construction project has been delayed by precipitation and will not be complete during the runoff period. There is currently a temporary coffer dam in place to allow water to run into the Diversion. Denver Water will test this dam and notify all High Line Canal customers regarding the status of the project.

Commissioner Herzmark remarked that the High Line Canal Conservancy is hosting series of public meetings, which she encourages staff to attend.

Ms. Wells noted that the Colorado Supreme Court denied cert in the Lower North Fork Fire case.

V. INFORMATION ITEMS

17. ITEM V-A: SCHEDULING OF FUTURE BOARD MEETINGS AND TENTATIVE DISCUSSION TOPICS

The Board received the Schedule of Future Board Meetings and Tentative Discussion Topics, a copy of which is attached to and incorporated in these Minutes as Exhibit E.

18. ITEM V-B: EVENT CALENDAR

The Board received a calendar of upcoming community events to be attended by various staff, a copy of which is attached to and incorporated in these Minutes as Exhibit F.

VI. ADJOURNMENT

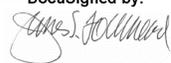
No further business appearing, the Board voted unanimously to adjourn to Executive Session at approximately 10:00 a.m.

EXECUTIVE SESSION

On Wednesday, April 27, 2016, commencing approximately at 10:00 a.m. in the Board Room, Room 309, 1600 West 12th Avenue, Denver, Colorado, the Board of Water Commissioners met in Executive Session. The following matters, which are authorized by C.R.S. § 24-6-402 or D.R.M.C. § 2-34, were discussed during the Executive Session:

1. Property Transactions § 24-6-402(4)(a)
2. Attorney-Client Matters § 24-6-402(4)(b)
3. Negotiations § 24-6-402(4)(e)

There being nothing further for the Board to consider, the Executive Session concluded at approximately 11:38 a.m.

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 Secretary

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 President