

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: February 25, 2015

Board Item: II-B-2

**Agreement with Dimension Systems, Inc. for  
Time & Attendance System Implementation  
ORCA Project - Contract # 15744A**

Action by Consent

Action

Information

Driven by the organization's Budget & Spending Accountability initiative, a recommended set of improvements was developed by PwC LLP in 2014. This resulted in a follow-on project called ORCA (Organizational Reporting & Communications Alignment), to implement the needed changes. The ORCA project includes a number of deliverables, one of which involves the implementation of a new time and attendance reporting system.

The new time & attendance system is a PeopleSoft application and is expected to provide an improved user interface/experience for employees. Additional advantages of transitioning to the PeopleSoft Time & Attendance system include; reduced software licensing and support costs and greater consolidation of applications onto a common software platform.

A Request for Proposals was sent to four consulting firms, Denver Water received one response. The proposal from Dimension Systems, Inc. (DSI) was evaluated based on many factors including, consultant experience, understanding of the work to be performed, professional references, proposed approach and methodology, and proposal pricing. Denver Water has also had recent experience with DSI. In 2014, DSI was selected through a competitive process to assist Denver Water in upgrading its PeopleSoft system to the latest version. DSI's work quality was outstanding, and was delivered on time and under budget. Additionally, DSI is a small business enterprise and is in the process of securing MWBE certification from the Women's Business Enterprise National Council (WBENC).

Funding for this contract is included in the approved 2015 budget and proposed 2016 budget.

Recommendation:

It is recommended that the Board authorize award of Contract 15744A to Dimension Systems, Inc. for a total contract amount not to exceed \$204,950.00, for the contract term February 25, 2015 through May 31, 2016.

**Approvals:**

Respectfully submitted,

  
Chris Dermody  
Director of Information Technology

  
James S. Lochhead  
CEO/Manager

  
Angela Brimont  
Director of Finance

  
Terri Bryant  
Controller

  
Patricia Wells, General Counsel