

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: March 13, 2013

Board Item: V-A-4

Authorization of Funds for Temporary Employment Services Contract # 14739A

Action by Consent

Action

Information

The Board requires temporary staffing services to provide staffing when regular employees are on leave, or when special projects require additional personnel. One of the benefits of using a temporary agency for certain work assignments is vacancy savings that are realized by not hiring permanent employees.

A Request for Proposal was e-mailed directly to twenty-two (22) interested companies and downloaded by an additional thirty-two (32) potential proposers, twenty-one (21) of whom were SBEs. There were a total of five (5) respondents, two (2) of whom were invited to attend interviews with the selection committee to discuss their experience, qualifications, and approach to providing temporary employment services. Due to the experience, qualifications, pricing, and methodology employed by the firm, the selection committee was unanimous in their determination that Colorado Network Staffing, Inc. would provide the best value to Denver Water.

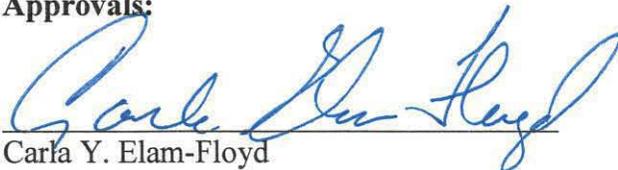
Funds for Temporary Employment Services are included in the Human Resources 2013 budget and will be included in the 2014 and 2015 budgets.

Recommendation:

It is recommended the Board authorize award of Contract No. 14739A to Colorado Network Staffing, Inc. for Temporary Employment Services for the contract period April 1, 2013 through March 31, 2015, for a total contract amount not to exceed \$300,000.

Approvals:

Respectfully submitted,



Carla Y. Elam-Floyd
Director of Human Resources



James S. Lochhead
CEO/Manager



Angela C. Bricmont
Director of Finance