

RECORD OF PROCEEDINGS

MINUTES OF THE BOARD OF WATER COMMISSIONERS

OPEN SESSION

November 20, 2013

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, November 20, 2013, beginning at 9:19 a.m. in the Board Room, Room 309, 1600 West 12th Avenue, Denver, Colorado. Members of the Board present during the Regular Meeting were:

H. Gregory Austin, President
John R. Lucero, First Vice President
Thomas A. Gougeon, Vice President
Paula Herzmark, Vice President
Penfield W. Tate, III, Vice President

Board employees and others present during portions of the Meeting were:

J.S. Lochhead, CEO/Manager	C.S. Funk, <i>Acting</i> General Counsel
A.C. Bricmont, Director of Finance	D.L. Little, Director of Planning
S.C. Covington, Director of Public Affairs	J.A. Anderson, Director of Customer Relations
B.D. Good, Deputy Manager of Organizational Improvement	T.J. Roode, Director of Operations and Maintenance
R.J. Mahoney, Director of Engineering	E. Decker, <i>Acting</i> Director of Information Technology
C. Elam-Floyd, Director of Human Resources	P.A. Carey, Manager of Purchasing and Contracting
U. Sharma, Treasurer	P.B. Coleman, Chief Internal Auditor
M.K. Frishman, Attorney	M.E. Elliott, Assistant Director of Public Affairs – Government, Stakeholder Relations and Conservation
T.L. McGuire-Collier, Assistant Director of Public Affairs – Communications and Marketing	G. Fisher, Manager of Demand Planning
T. Cristiano, Manager of Rate Administration	S.L. Chesney, Manager of Media and Executive Communications

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T. Bryant, Controller	T. Thompson, Media Relations Coordinator
D.M. Hamm, Staff Analyst	W.C. Austin, Manager of Safety and Security
T.E. Lowe, Manager of Sales Administration	S. Snyder, Special Projects Coordinator
K. Knoll, Manager of Stakeholder Relations	S. Niemi, Rate Analyst
M. Waage, Manager of Water Resource Planning	M. Iverson, Division Office Business Manager
L. Kaatz, Environmental Scientist	M. Bond, Community Relations Specialist
L. Billeter, SBE/MWBE Program Outreach Coordinator	J. Fischer, Engineer
N. Willis, Web Developer	J. Adams, Communication Specialist
	A. Crouch, Hydraulic Engineer
	J. Bandy, Water Resource Engineer

Chris Martinez, City and County of Denver
Karen Raucher, Stratus Consulting
Bob Raucher, Stratus Consulting

Commissioner Austin called the meeting to order.

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

1. **ITEM 2-A-1: CONTRACT FOR CONDUIT NOS. 118 & 74 RECONFIGURATION PROJECT**

Awarded Contract 15099A to T. Lowell Construction Inc. for the Conduit Nos. 118 & 74 Reconfiguration Project in the amount of \$1,695,000.00. The project involves vault and pipe modifications in four work areas to address hydraulic problems experienced by customers.

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No further business appearing, the Board adjourned the Action portion of the meeting at 9:29 a.m.

STUDY SESSION

Mr. Martinez of the Division of Small Business Opportunity of the City and County of Denver provided an overview of Denver's certification and support of small, minority-owned, and women-owned businesses. He reviewed the types of certifications the program offers and potential changes to the program as a result of its 2013 disparity study. Mr. Martinez's presentation is attached to and incorporated in these Minutes as Exhibit "A."

Ms. Niemi discussed a study that staff is conducting in preparation for creating a new water rate structure. Significant changes have not been made to the rate structure since 1994. The study will evaluate the potential objectives for the new structure. For example, revenue recovery is currently affected by variable weather; therefore, one objective of a new structure may be revenue stability. Mr. Cristiano noted that staff also is conducting an affordability study, which will be considered in designing the proposal for a new rate structure. Staff will present the Board with the new proposal at a later date. Ms. Niemi's presentation is attached to and incorporated in these Minutes as Exhibit "B."

Ms. Chesney reported on this year's news coverage of Denver Water in traditional and social media.

Ms. Raucher presented the results of a survey on the public's perceptions about climate change. The data will be used to form a communications plan to inform the public and Denver Water staff about climate change and how Denver Water is preparing for it. Ms. Raucher's presentation is attached to and incorporated in these Minutes as Exhibit "C."

The Study Session concluded at 11:31 a.m., at which time the Board voted unanimously to adjourn into Executive Session.

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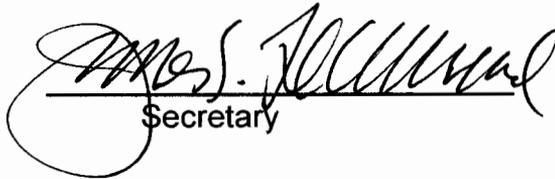
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EXECUTIVE SESSION

On Wednesday, November 20, 2013, commencing at 11:32 a.m. in the Board Room, Room 309, 1600 West 12th Avenue, Denver, Colorado, the Board of Water Commissioners met in Executive Session. The following matters, which are authorized by C.R.S. § 24-6-402 or D.R.M.C. § 2-34, were discussed during the Executive Session:

1. Property Transactions § 24-6-402(4)(a)
2. Personnel Matters § 24-6-402(4)(f)(I)

There being nothing further for the Board to consider, the Executive Session concluded at 12:03 p.m.


Secretary


President