

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: November 9, 2011

Board Item: V-A-8

Authorization of Additional Funds for Color Printing Equipment and Services

Action by Consent

Action

Information

Denver Water utilizes color printing equipment and related services at its Westside Facility to produce bill inserts (buck slips), reference manuals, door hangers, brochures, business cards, enrollment booklets, newsletters, and many other color copies, prints and scans.

Given current and anticipated printing volume, the contract (No. 12583A) with All Copy Products will reach the not-to-exceed amount prior to the contract termination. Maintenance, support and toner charges for the two high capacity color printers under this agreement are averaging approximately \$7,000 per month. This contract needs to be amended to increase compensation by \$126,000.00, which will cover maintenance, support and toner charges through February, 2013.

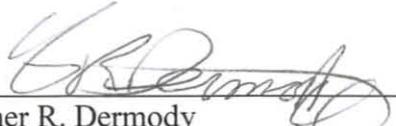
These color printing services are included in the 4JN0003 budget for 2011 and funds for these items will be included in the 2012 and 2013 budget.

Recommendation:

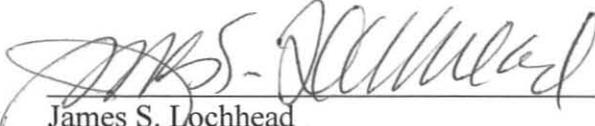
It is recommended that the Board authorize additional funds for Contract No. 12583A with All Copy Products for color printing services in the amount of \$126,000.00, for a total contract amount not to exceed \$346,000.00.

Approvals:

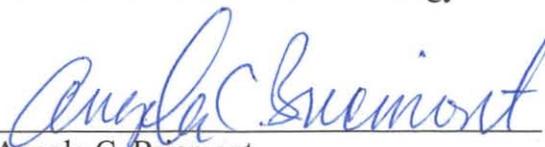
Respectfully submitted,



Christopher R. Dermody
Director of Information Technology



James S. Lochhead
CEO/Manager



Angela C. Bricmont
Director of Finance