

## FAQ – Contractor Prequalification Process

1. I just noticed that we missed the pre-qualification submission deadline for Denver Water, can we still submit our prequalification?
  - a. The prequalification process is open from 2016 – 2019. Contractors may submit at any time during the four-year period. Denver Water will only select approved contractors from the Prequalified Contractor List (PCL) to bid on advertised capital projects.
2. We are an Electrical contractor that has experience as a General Contractor, Commercial and Systems Analysis. Do I submit a prequalification just for Electrical GC and that will prequalify me for the other electrical disciplines or do I need to submit a prequalification for each electrical category?
  - a. You need to submit a prequalification for each category you wish to be approved for. Example: You need to submit a prequalification for Electrical GC, and for Electrical Commercial and Systems Analysis.
3. Do I also need to submit a Security Prequalification if we want to work on a Restricted or Highly Restricted project for Denver Water?
  - a. If you have previously submitted within the last three years check the list to ensure your company is listed as Denver Water is not requiring you submit again for this 3 year cycle.
  - b. If you have never submitted to be approved for the Security Prequalification Contractor List (SPCL) you must do so. See - Security Prequalification Process (RFQ), which is in addition to the Prequalified Contractor List. This RFQ is located under the heading, “Bidding on Restricted Projects for our Secure Site”, <http://www.denverwater.org/DoingBusinesswithUs/ContractorPrequalificationCapitalProjects/>
4. We are a multi-division outfit, how do we determine which GC categories to submit on, besides sub-contractors disciplines?
  - a. If you can show good GC experience on projects, we would suggest you submit under every discipline both GC and Subcontractor where you have that experience.
5. List major relevant equipment you own for the category. Would this be our assets, or all equipment that we own?
  - a. Major relevant equipment your company owns. If you are a large company you do not need to list everything just a general number or a brief description.

6. Under the submittal instructions, #2 talks about the submission packet containing a signature of a duly authorized officer or agent of our company. Do you have a specific page for that or how do I submit that for you?
  - a. The signature of an authorized officer or agent of the company can be placed on the front cover sheet or in a one page company introduction letter.
  
7. Where do I find the Prequalified Contractors List?
  - a. Denver Water's Website,  
<http://www.denverwater.org/DoingBusinesswithUs/ContractorPrequalificationCapitalProjects/>
  
8. Once I have submitted my packet, how long is the review/evaluation period?
  - a. The Denver Water evaluation teams typically complete their evaluation in one to two weeks.
  
9. Do I need to request the Request for Qualifications (RFQ) from Denver Water because they are only sending requests to certain companies?
  - a. No, any contractor can submit at any time and use the templates provided in the RFQ at the above website. Denver Water does not request or limit qualification packages from any contractor.
  
10. If I am approved can I be guaranteed a project to bid on within the three year period?
  - a. DW cannot guarantee a company will be selected to bid on projects within the three year period as our objective is to match our project requirements with qualified contractors to ensure successful projects completions for both parties. However, DW will attempt to open the bidding up on specific "unrestricted and non-complex" projects to all prequalified contractors listed under that specific project discipline.