

FIRE HYDRANT USE POLICY

Fire hydrant permits are issued pursuant to the Operating Rules of the Denver Board of Water Commissioners (“Denver Water”) and are subject to the Charter of the City and County of Denver, Denver Water’s Operating Rules, Denver Water’s Engineering Standards and the terms and conditions listed below.

Employees of Denver Water shall be allowed to examine a hydrant permit when the hydrant is in use. Denver Water will charge a permit fee to recover the costs of testing the meter, billing and collecting, and monitoring the permit.

Hydrant Permit Fee: \$435

HYDRANT PERMIT REGULATIONS

Denver Water may issue a permit to take water from a hydrant for such uses as construction, cleaning or events.

Permits are available in Denver and in Total Service, Total Service Improvement, and Read and Bill contract service areas. Master Meter distributors establish their own rules and fees. The Permit Holder can only use water for permit-specified purposes, on the specified dates. No hydrant water may be used for human or animal consumption or contact.

Permit application and renewal

A 3-inch meter owned by the Permit Holder must be read and calibrated at Denver Water’s Meter Shop prior to the issuance of a permit. Acceptable meter manufacturers and models include:

- Badger Meters, Inc.: Model FHM Fire Hydrant Meter
- Neptune Technology Group: Fire Hydrant Meter
- Sensus Metering Systems: Model 125-W Fire Hydrant Meter

Permitted hydrant meters must have a Reduced Pressure (RP) Backflow Prevention Assembly that is testable and:

- Has two independent operating check valves
- Has a hydraulic automatic operation differential relief valve located between the two check valves
- Has USC FCCCHR approval

RP testing is the Permit Holder’s responsibility and is required for both permit application and annual renewal.

- The test date must coincide within 30 calendar days of the effective date of the permit.
- Results must be submitted on the Backflow Assembly Test & Maintenance Report, available online

All permits automatically expire 12 months from date of issue. Permits are valid the date of issuance and will not be pro-rated. In addition to submitting a passing RP test report, renewal requirements include:

- Having the meter calibrated at Denver Water’s Meter Shop
- Paying any past due invoices in full

Permission for subcontractor use

Subcontractors may be allowed to use the Permit Holder’s meter if the Permit Holder provided prior documentation to Denver Water indicating that the subcontractor has permission to use the meter. Without this documentation, Denver Water may consider the meter stolen and confiscate the meter, RP and hose.

Changes in meter ownership

If the Permit Holder sells the permitted meter, documentation stating rightful ownership for that meter must be provided to Denver Water. Without this documentation, Denver Water may consider the meter stolen and not issue a new permit.

EQUIPMENT SETUP AND USE

The hydrant must be opened with a hydrant wrench to prevent damage, and the valve must be fully open. Hydrant damage will be charged to the Permit Holder. It is a violation when equipment in disrepair causes water waste.

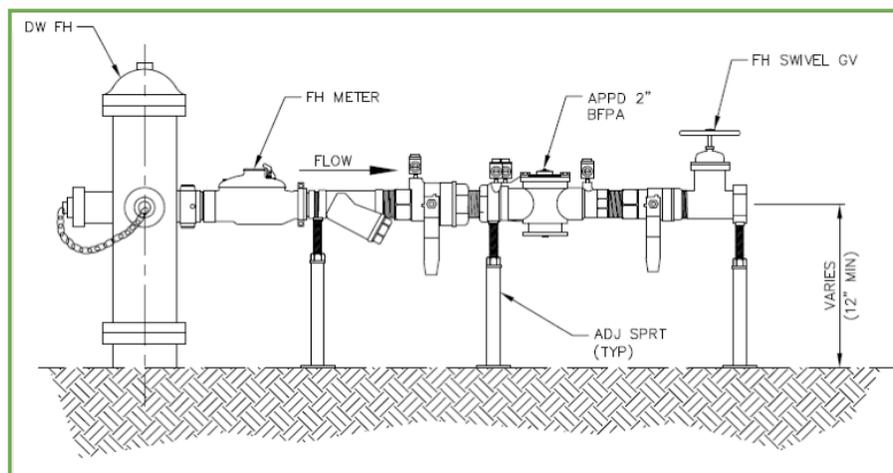
The Permit Holder must ensure the meter and RP remain within sight when the meter is in use before 7 a.m. or after 5 p.m. every day of the week and all hours Sunday. Failure to comply will result in confiscation of the meter, RP and hose.

Proper support

The Permit Holder is responsible for ensuring proper support for the meter and RP attached to any Denver Water hydrant. Acceptable RP support means the RP is:

- Properly supported at all times
- Upright (at least 12 inches above the ground/grade)
- Away from areas prone to water pooling

The only acceptable meter support is a jack stand, also known as pipe jack or valve support, as shown below.



VIOLATIONS AND PENALTIES

Any person involved in the unauthorized use of hydrant water will be charged for: the water taken, the costs incurred to investigate and correct the use, penalty fees, and other remedies authorized by law or approved by Denver Water. Those involved in unauthorized use are ineligible for new permits until paying for past hydrant water use and penalties.

Hydrant use violation penalties

- 1st violation: \$500
- 2nd violation: \$1,000
- 3rd violation: \$1,500 and a 90-day suspension of all active permits

Denver Water may revoke all permits for reasons that include, but are not limited to:

- Failure to remit payment to Denver Water within 90 days of an invoice
- Receiving numerous violations within the same permit year
- Any other unauthorized use, misuse, theft or dishonesty involving Denver Water hydrants or hydrant water use

After loss of privileges and denial of future permits, unauthorized use may result in criminal and/or civil charges.

MONTHLY WATER CONSUMPTION

The Permit Holder is responsible for any water consumption through the hydrant meter.

All consumption charges must be paid to Denver Water on a monthly basis (within 30 days of invoice) during the 12-month term of the permit. Electronic check payments are accepted on Denver Water's website.

Reporting consumption

Monthly water consumption, including zero consumption, must be reported to Denver Water between the 1st and the 15th of the following month. Verbal reports are not accepted.

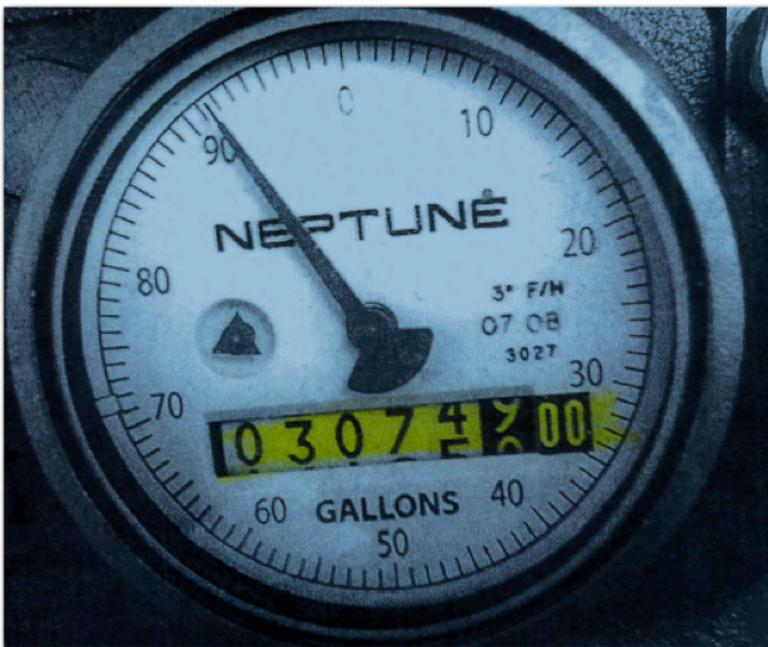
Submit hydrant meter reads by:

- Fax to 303.628.6709
- E-mail to hydrant.meter@denverwater.org
- Mail to 1600 West 12th Ave. Denver, CO 80204

Penalty for failure to report

Failure to report monthly meter readings on time and in sequence will result in a \$50 fee per meter that is not reported on time, regardless of usage.

If you have any questions about reading meters, please contact the Denver Water Meter Shop at 303.628.6701 for more information.



RECORD ALL OF THE NUMBERS IN THE WHITE AREA (HIGHLIGHTED AT LEFT). Include them in your monthly report without rounding up. These numbers represent consumption in increments of 1,000 gallons, which is how consumption is billed.

DO NOT REPORT THE NUMBERS IN THE BLACK AREA (HIGHLIGHTED AT LEFT). They represent smaller increments.

HYDRANT METER READING											
YOU MUST RENEW WHEN METER EXPIRES: 7/1 2013											
CUSTOMER/COMPANY NAME					CUSTOMER ID NO.		METER NO.				
XYZ Company							H1234				
METER READING											
1				3	0	7	4	0	0	0	DATE: 10/1