

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: September 12, 2012

Board Item: V-A-7

**Contract Ratification with EDP Recruiting Services, Inc. for  
Project Management Services**  
(Contract 14486A)

Action by Consent

Action

Information

Denver Water has a need for contracted project management services related to two large enterprise system upgrade projects over the next fourteen months. The MAXIMO asset, work and maintenance management system needs to be upgraded to the latest 7.5 version and the JDE financial system needs to be upgraded to the latest 9.1 version.

A request for candidates was extended to seven (7) local firms. Of the thirteen (13) candidates submitted from the seven firms, the top three (3) were interviewed and Don Robinett of EDP Recruiting Services (an SBE firm) was selected as the best candidate for our needs, based on his knowledge, skills and experience.

Services provided under this contract for project management services will be charged at the rate of \$88.00/hour. Funding for this contract is fully budgeted in the MAXIMO and JDE upgrade project budgets (MPC 4IT0068 and 4IT0070).

In addition to these contracted project management services, an additional contract with a specialized technology firm to assist our internal IT and business teams with upgrade work will be required for both of the upgrade projects. Contracts for these services are expected to be presented to the Board in the coming months.

Recommendation:

The CEO/Manager approved this contract on behalf of the Board on August 22, 2012. It is recommended the Board ratify this contract approval with EDP Recruiting Services, Inc., for the project management services of Don Robinett, through October 31, 2013, for an amount not to exceed \$210,000.

**Approvals:**

  
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Chris Dermody,  
Director of Information Technology

Respectfully submitted,

  
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James S. Lochhead, CEO/Manager

  
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Patricia L. Wells,  
General Counsel