DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: September 14, 2011 Board Item: VI-B-1

Review of Property Burdens and Disposals
3rd Quarter 2011

□ Action by Consent □ Action ■ Information

Denver Water's Executive Guidelines B-1, Section 7 state, *"All actions taken by the Manager or his designees under the authority granted to him by the Board, which either burden or dispose of Board property or involve an expenditure of $10,000 or more, shall be reported in writing by the Manager to the Board, at least quarterly."*

For reference, the report may include the following:

- **Disposals** – Fee property deeded away by Denver Water.
- **Acquisitions** – Fee property acquired by Denver Water.
- **Leases** – Property rights of variable time periods granted by Denver Water generally on non-operating land or when leased use does not conflict with Denver Water operations. Compensation is appraised.
- **Letters of Authorization** – Short term property or access rights granted by Denver Water for uses of no more than one year with no compensation.
- **License Agreements** – Perpetual property rights that are granted by Denver Water to a specific party for a specific use that could be revoked at Denver Water's discretion within 30 days. Compensation is a set fee.
- **Easements** – Permanent property rights granted by Denver Water that run with the land. Compensation is appraised.
- **Temporary Easements** – Temporary property rights granted by Denver Water for a longer term use on our land. Compensation is appraised and assessed for the duration of the use, typically on a monthly basis.

This report will be updated and presented to the Board on the following quarterly schedule: March, June, September, and December.

Approvals:

Robert J. Mahoney
Director of Engineering

for James S. Lochhead
CEO/Manager