

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: August 8, 2012

Board Item: V-E-3

**General Engineering, Construction Management
and General Planning Services On-Call Agreements**

Action by Consent

Action

Information

Since 2007, Denver Water's Engineering Division has been utilizing a variety of firms for General Engineering Services through On-Call Consultant Agreements, all of which expire in September 2012. A new RFP was issued on April 20, 2012 which included 32 open categories comprised of technical disciplines to support Engineering, Construction Management, Operations and Maintenance, and Planning.

On May 18, 2012, proposals were received from 125 firms. Following a quality-based selection process, 88 firms were selected to be issued "No Cost" On-Call Consultant Agreements which define the terms of the contractual relationship and support future Task Orders by which the project scopes and budgets are established. Of those firms, 17 Small Businesses (SBE) and 9 Minority or Woman Business Entities (MWBE) were selected.

Engineering and Planning staff evaluated each of the firms based on the following criteria: 1) Experience on similar projects, 2) Qualifications of key personnel, 3) Capability of local staff, 4) Proposal quality, and 5) Professional Project Manager qualifications of personnel.

Attachment A presents the 2012--2015 General Engineering/Construction Management/General Planning Services Matrix of approved firms by discipline. On-Call Consultant Agreements are to be issued for a three-year period, with an option to extend each contract for two additional one-year terms depending on consultant performance.

On-Call Task Orders are generally used for staff augmentation on smaller, tightly scheduled projects. Larger projects would continue to use Denver Water's standard selection process that includes a Request for Proposal, proposal ranking, interviews and final selection. Construction Management Task Orders will often exceed \$100,000.00 and will be presented to the Board for authorization prior to execution.

Recommendation:

It is recommended the Board approve the no-cost General Engineering, Construction Management and General Planning On-Call Consultant Agreements.

Approvals:

Respectfully submitted,


Robert J. Mahoney
Director of Engineering


James S. Lochhead
CEO/Manager


David L. Little
Director of Planning


Patricia L. Wells
General Counsel


Tom Rooder
Director of Operations and Maintenance