

## RECORD OF PROCEEDINGS

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### MINUTES OF THE BOARD OF WATER COMMISSIONERS

#### OPEN SESSION

November 18, 2015

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, November 18, 2015, beginning at 9:17 a.m. in the Board Room, Room 309, 1600 West 12<sup>th</sup> Avenue, Denver, Colorado. Members of the Board present during the Regular Meeting were:

**H. Gregory Austin, President**  
**John R. Lucero, First Vice President**  
**Thomas A. Gougeon, Vice President**  
**Penfield W. Tate, III, Vice President**

Board employees and others present during portions of the meeting were:

J.S. Lochhead, CEO/Manager	P.L. Wells, General Counsel
A.C. Bricmont, Director of Finance	W. Bates, <i>Acting</i> Director of Planning
S. Covington, Director of Public Affairs	J.A. Anderson, Director of Customer Relations
B.D. Good, Deputy Manager of Organizational Improvement	T.J. Roode, Director of Operations and Maintenance
R.J. Mahoney, Director of Engineering	C.R. Dermody, Director of Information Technology
G. Cagle, Director of Human Resources	P.A. Carey, Manager of Purchasing and Contracting
K. Bates, Attorney	P.B. Coleman, Chief Internal Auditor
L. Martinez, Total Rewards Manager	M. Price, Division Office Business Manager
D.M. Hamm, Staff Analyst	B. Maulis, Contract Specialist
J. Seagren, Distributor Relations Manager	A. Chavez, Staff Analyst
M. Garfield, Customer Care Manager	Y. Her, Contracts Supervisor
E. Susseles, Segal Waters	J. Purvis, The Schnur Group
M. Moreau, Gallagher	N. Surmeier, Gallagher

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Commissioner Austin called the meeting to order.

Upon motion regularly made, seconded and unanimously carried, Commissioner Herzmark was found to be absent for substantial cause and was excused.

#### **Public Comment and Communications**

Commissioner Austin issued an invitation to members of the public to comment to the Board on any matters not included in the Agenda for the meeting. There was no response.

#### **Ceremonies, Awards and Introductions**

Ms. Cagle introduced Liz Martinez as Denver Water's new Total Rewards Manager.

Commissioner Austin stated that there would be no presentation of the OCR report, which is attached to and incorporated in these Minutes as Exhibit A.

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

1. **ITEM II-A-1: FIRST AMENDMENT TO AGREEMENT FOR LEGAL SERVICES WITH LEWIS ROCA ROTHGERBER, LLC**

Approved the First Amendment to Contract 14183A with Lewis Roca Rothgerber, LLC to add new litigation to the scope of services.

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2. **ITEM II-A-2: FLEET SUV LEASE CONTRACT**

Approved Contract 16105A with Enterprise FM Trust for the lease of 72 standard fleet SUV's for the contract period November 18, 2015 through February 28, 2018 for a total contract amount not to exceed \$750,000.00.

3. **ITEM II-A-3: FIRST AMENDMENT TO AGGREGATE HAULING, STORAGE AND DISPOSAL CONTRACT**

Approved the First Amendment to Contract 16120A with Integrating Technology & Standards, Inc., d/b/a Iron Woman Construction & Environmental for the storage, hauling and disposal of aggregate material. The amendment extends the contract through September 30, 2018 and adds \$8,901,000.00 for a total amended contract amount not to exceed \$9,000,000.00.

4. **ITEM II-A-4: FIRST AMENDMENT FOR DIRECT DIGITAL CONTROL SYSTEM FOR HVAC AT RECYCLING PLANT**

Approved the First Amendment to Contract 16092A with Unify Energy Solutions for the purchase and installation of valve and damper actuators. The amendment extends the contract through January 31, 2016 and adds \$28,800.00 for a total amended contract amount not to exceed \$128,300.00.

5. **ITEM II-A-5: FIRST AUTHORIZATION FOR ADDITIONAL FUNDS FOR MCCANDLESS TRUCK CENTER, LLC PARTS AND SERVICE**

Approved the First Authorization for Additional Funds for Contract 15651A with McCandless Truck Center, LLC. The authorization adds \$90,000.00 for a total amended contract amount not to exceed \$120,000.00.

6. **ITEM IV-A: CEO REPORT**

Mr. Lochhead reported that Mayor Hancock's recent visit and tour of Denver Water's campus went very well.

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He also thanked Ms. Anderson and the group of employees she has been working with to generate effective methods to provide individual meters to denser housing developments.

7. **ITEM IV-B-1: CFO REPORT**

Ms. Bricmont reported that the Board will receive a budget book and summary next week, in preparation for the Board's budget workshop scheduled for December 3, 2015.

8. **ITEM V-A: SCHEDULING OF FUTURE BOARD MEETINGS AND TENTATIVE DISCUSSION TOPICS**

The Board received the Schedule of Future Board Meetings and Tentative Discussion Topics, a copy of which is attached to and incorporated in these Minutes as Exhibit B.

9. **ITEM V-B: EVENT CALENDAR**

The Board received a calendar of upcoming community events to be attended by various staff, a copy of which is attached to and incorporated in these Minutes as Exhibit C.

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 9:31 a.m.

#### **EXECUTIVE SESSION**

On Wednesday, November 18, 2015, commencing approximately at 8:30 a.m. in the CEO/Managers office, 1600 West 12th Avenue Denver, Colorado, the Board of Water Commissioners met in Executive Session. This Executive Session adjourned at approximately 9:17 a.m. The Board of Water Commissioners met in a Reconvened Executive Session, commencing approximately at 9:32 a.m. in the Board Room, Room 309, 1600 West 12<sup>th</sup> Avenue Denver, Colorado. The following

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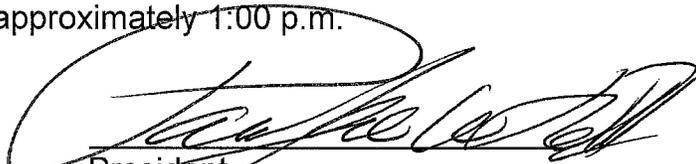
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matters, which are authorized by C.R.S. §24-6-402 or D.R.M.C. §2-34, were discussed during the Executive Session and Reconvened Executive Session:

1. Personnel Matters §24-6-402(4)(f)(I)
2. Attorney-Client Matters §24-6-402(b)
3. Negotiations §24-6-402(e).

There being nothing further for the Board to consider, the Reconvened Executive Session concluded at approximately 1:00 p.m.

  
Secretary

  
President