

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: August 13, 2014

Board Item: II-A-3

First Amendment to Peak Audio Visual dba CCS Presentations Contract Contract # 14822A

Action by Consent

Action

Information

Denver Water has contracted with Peak Audio Visual dba CCS Presentations (CCS) since 2013 for maintenance service of existing audio/visual (A/V) equipment and the purchase of replacement parts and materials for the administration building, treatment plants and other facilities, including but not limited to:

- Foothills Plant; control, conference, meeting and training rooms
- Marston Plant; control and conference rooms
- Moffat Plant; control and conference rooms
- Recycle Plant; control and conference rooms
- Kassler, Wynetka, Ashland, Capitol Hill and Einfeldt facilities
- Administration Building; Load Control, HR interview room, conference rooms, cafeteria, Lean, Emergency Management, CEO and IT Infrastructure offices
- Building 16: T&D garage, office and conference rooms
- Building 13; Central Dispatch office
- Building 12; warehouse

Previous 2014 plans to redesign the A/V system for the Board Room/EOC have been reconsidered in light of the Operational Complex Redevelopment (OCR) project timing. Rather than redesigning the Board Room/EOC A/V system, we will maintain and replace components only as needed.

The scope of this contract is being amended to include the purchase, installation and maintenance services for additional A/V equipment for the above facilities, through July, 2016. Funding for these A/V related expenses is included in the Information Technology budget.

The original scope of work for the contract did not provide for significant new A/V system design and installation, nor did it specify how new and/or replacement A/V equipment would be procured. In keeping with the Board's desire to offer competitive opportunities in the market place and achieve competitive pricing, this contract is being amended to require CCS to obtain three (3) quotes on all A/V equipment which exceeds \$500.00 and to provide a copy of those quotes on the estimate they provide to the Board.

Recommendation:

It is recommended that the Board approve an additional \$390,000.00 to Contract 14822A with Peak Audio Visual dba CCS Presentations (CCS), for the purchase, installation and maintenance services of A/V equipment through July, 2016. This amendment will bring the total contract amount to a total value of \$490,000.00.

Approvals:



Chris Dermody
Director of Information Technology

Respectfully submitted,



James S. Lochhead
CEO/Manager



Patti Wells
General Counsel



Terri Bryant
Controller