

# DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: December 14, 2011

Board Item: V-A-3

## Authorization of Additional Funds for Internal Communications Consulting Services

Action by Consent

Action

Information

Through a competitive bid process in 2009, Denver Water selected Communication Infrastructure Group (CIG) to provide strategic communication counsel to the Public Affairs and Human Resources Divisions. Specifically, CIG provides counsel and assistance for employee communications efforts around workforce planning, organizational development and compensation initiatives.

This work is especially important given the various additional internal changes anticipated for the coming year, such as implementation of the Strategic Plan and the Lean program. Effective internal communications offers opportunities to better inform and engage our employees.

CIG's work in 2012 will include providing strategic counsel and support, along with ongoing assessments and recommendations for our employee communications activities.

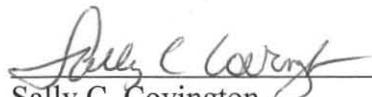
CIG is a certified Minority/Woman Business Enterprise. Funds for this contract are included in the 2012 budget.

### Recommendation:

It is recommended that the Board authorize additional funds for Contract No. 12593A to Communication Infrastructure Group in the amount of \$50,000.00, for a total contract amount not to exceed \$160,000.00, and extend the contract completion date to December 31, 2012.

### **Approvals:**

Respectfully submitted,



Sally C. Covington  
Director of Public Affairs



James S. Lochhead  
CEO/Manager



Angela C. Bricmont  
Director of Finance



Carla Elam-Floyd  
Director of Human Resources