

INSTRUCTIONS TO SUBCONTRACTOR PROPOSERS

The Board is soliciting Proposals for the following work:

This project consists of repair and maintenance of two 4-foot by 5-foot cast iron slide gates, two 4-foot by 5-foot steel slide gates, and two 27-inch by 27-inch cast iron slide gates at Denver Water's Dillon Dam Outlet Works located in Summit County, Colorado. The work generally includes disassembly of gates, fabrication and installation of new seats, refurbishment of existing seats, refurbishment and/or replacement of subsystems (electrical, instrumentations and control, hydraulic, HVAC) associated with the gates and facility, corrosion protection installation and spillway concrete lining repairs. In order to work on the gates a contractor designed, procured, installed and operated bypass system is required to divert water around the outlet works to maintain minimum stream flows during construction.

***THE FOLLOWING GENERAL CONTRACTORS HAVE BEEN PREQUALIFIED TO SUBMIT PROPOSALS - NO OTHER GENERAL CONTRACTORS WILL BE ALLOWED TO PROPOSE:**

**ARCHER WESTERN CONSTRUCTION
GRACON COPORATION
GARNEY CONSTRUCTION**

1. Prequalification of Subcontractors:
 - Prequalification of Electrical, Instrumentation and Control, Civil, Mechanical/Millwright and Mechanical/HVAC Sheet Metal; Painting and Coating, Hydraulic Power, Spillway Rehabilitation, and Cathodic Protection Subcontractors will be required specifically for this Project, unless they are listed on the Dillon Dam Outlet Works Gate Repairs Project's Advanced Prequalified list.
 - General Contractors electing to self-perform work requiring prequalification are required to submit the Contractor Qualification Application for the specified work unless the Contractor is listed on the Advanced Prequalified list for the specified work.
 - Subcontractors performing work requiring prequalification are required to submit the Contractor Qualification Application for the specified work, unless the Subcontractor is listed on the Advanced Prequalified list for the specified work. Subcontractors may elect to submit the Contractor Qualification Application either through a General Contractor or independently.
 - The Advanced Prequalified list and Contractor Qualification Application for this Project are obtainable from Denver Water's website at the time of advertisement of the proposal. After the prequalification deadline, the final Planholder's list will be posted to the website identifying additional contractors who are prequalified for the project. (<http://www.denverwater.org/DoingBusinesswithUs/RequestsforProposals/BidProposalsEngineering/>).
 - All required Contractor Qualification Applications must be received by the Engineering Administration Department, (Mail Code 530), Denver Water, 1600 West 12th Avenue, Denver, CO 80204, no later than 4:00 p.m., local time, on Tuesday, December 15, 2011. For questions regarding the prequalification process contact the Engineering Administration Department at (303) 628-6200.
2. Proposals shall be written in ink or typewritten on the form attached to and made a part of the Contract and any addendum issued by the OWNER must be acknowledged on the Proposal Form. All corrections or erasures shall be initialed by the person signing the Proposal.
3. The Proposal must be signed by someone duly authorized to do so. Officials of corporations shall designate their official title. Persons submitting a Proposal as partners or sole proprietors shall so state.
4. Copies of Contract Documents for use in preparing Proposals may be obtained from Denver Water (telephone number (303) 628-6200 or at the address stipulated above). Drawings and Specification charges shall be as stipulated below. No refunds will be made. Please call prior to mailing checks for copies of Contract Documents.

	<u>Documents</u>	<u>Charge</u>	<u>Refund</u>
	One complete set of full size Drawings, Specifications and Bid Documents	\$100.00 (Cash or Check made payable to Denver Water)	None
5.	A jobsite tour and pre-proposal conference covering project questions is scheduled for 9:00 AM local time, Thursday, December 8, 2011, at Dillon Dam Headquarters, 17864 Highway 6, Dillon, Colorado 80455. Attendance is mandatory for the General Contractors in order to submit a Proposal. Attendance is optional for Subcontractors, but encouraged.		
6.	Denver Water has implemented an Access Control - Identification Badge (ID) program for all Denver Water employees, contractors, vendors and visitors at all Denver Water facilities. All Contractors, vendors, and visitors are required to sign-in and receive a Denver Water Non-Photo "Visitor" ID badge at the appropriate Security Station. Access expires daily and all contractors, vendors, and visitors must return the badge to Denver Water Security before departing the facility. See DIVISION 1 of the Specifications for site specific security information.		
7.	Proposers shall comply with the provisions of the Board's Small/Minority/Women Business Enterprises (SMWBEs) Program set forth in the Contract Documents. Goals for this project have been established as 2% participation of the total amount. It is the intent of the Program that qualified Contractors, Subcontractors, or Suppliers be utilized to the fullest extent possible, to perform work or provide the supplies and services required by the Drawings and Specifications. Proposers are encouraged to identify as many aspects of the work as possible to enhance the utilization of Minority and Women Business Enterprises (MWBEs).		

All MWBEs utilized to satisfy this goal MUST be listed on the Statement of Intent at the time a bid is submitted. Bidders are required to have the entire Statement of Intent verified, completed in full and signed, at the time of the bid opening and they must attach a copy of MWBE Certification from each Subcontractor or Supplier. Bids submitted without MWBE Certifications will NOT be considered. Please note that Bidders will no longer have until 5:00 p.m. to submit clarifications to this form.

8. OWNER shall award a Contract to the Proposer who, in OWNER's judgment, is the most qualified and responsible Proposer after an evaluation of proposals based upon the total proposal. OWNER will not award a Contract for only a portion of the Work. OWNER reserves the right to reject all Proposals, to waive informalities and to reject nonconforming, non-responsive, or conditional Proposals.
- In evaluating Proposals, OWNER shall consider the qualifications of the Proposers, whether or not the Proposals comply with the prescribed requirements, and whether or not all lump sum amounts as requested in the Proposal Form have been completed. OWNER may consider the qualifications and experience of subcontractors and other persons and organizations (especially those who are to furnish the principal items of material or equipment), and may reject the Proposal of any Proposer who does not pass any such evaluation to OWNER's satisfaction.
- If the Contract is awarded, OWNER shall give the apparent successful Proposer a Notice of Award within 45 days of the Proposal due date.
9. Questions or comments concerning this Proposal should be directed to Denver Water, Engineering Division, 1600 West 12th Avenue, Denver, Colorado 80204, Attention: Nathan Myers, Project Engineer, at (303) 628-6137, EMAIL nathan.myers@denverwater.org or FAX (303) 628-6851.