

RECORD OF PROCEEDINGS

MINUTES OF THE BOARD OF WATER COMMISSIONERS

Executive Session

October 24, 2012

Pursuant to Notice, a duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, October 24, 2012, commencing approximately at 8:40 a.m. Pursuant to the Notice the Executive Session was the first matter on the Board's Agenda. The Executive Session covered the following topics which are authorized by C.R.S. § 24-6-402 or D.R.M.C. § 2-34:

1. Attorney-Client Matters § 24-6-402(4)(b)
2. Property Sales and Acquisitions § 24-6-402(4)(a)
3. Confidential § 24-6-402(4)(c)
4. Negotiations § 24-6-402(4)(e)

The Executive Session concluded at approximately 10:45 a.m.

Open Session

The Open Session portion of the meeting began at 10:50 a.m. in the Board Room, Room 309, 1600 West 12th Avenue, Denver, Colorado. Members of the Board present during the Regular Meeting were:

H. Gregory Austin, President
John R. Lucero, First Vice President
Thomas A. Gougeon, Vice President
Paula Herzmark, Vice President

* Due to an unavoidable conflict, Commissioner Lucero was called from the meeting following the Executive Session and was unable to participate in the remaining portion of the meeting.

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Board employees and others present during portions of the Meeting were:

J. S. Lochhead, CEO/Manager	P. L. Wells, General Counsel
A. C. Bricmont, Director of Finance	D. L. Little, Director of Planning
S. C. Covington, Director of Public Affairs	J. A. Anderson, Director of Customer Relations
B. D. Good, Deputy Manager of Organizational Improvement	T. Roode, Director of Operations and Maintenance
R. J. Mahoney, Director of Engineering	E. R. Decker, <i>Acting</i> Director of Information Technology
C. Elam-Floyd, Director of Human Resources	P. B. Coleman, Chief Internal Auditor
M. L. Walker, Attorney	G. Rygh, Superintendent of Water Control
D. Wyman, Distribution Projects Coordinator	J. Light, Engineer
K. R. Keefe, Superintendent of Source of Supply	M. A. Garfield, Manager of Customer Care
E. Hernandez, Superintendent of Transmission and Distribution	W. C. Austin, Manager of Safety and Security
T. M. Clark, Planner	T. K. Segura, Budget Analyst
A. Strasser, Manager of Treated Water Planning	T. Graybeal, Distribution Supervisor
K. Balu, Manager of Employment and Compensation	C. L. Mock, Legal Secretary

Commissioner Austin called the meeting to order.

Upon motion regularly made, seconded and unanimously carried, Commissioner Tate was found to be absent for substantial cause and was excused.

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Study Session

Garth Rygh, Don Wyman, Jim Light and Tom Roode presented the Mains and Conduits Program.

The Study Session portion of the meeting adjourned and the Action portion of the meeting commenced at approximately 11:25 a.m.

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda item:

1. **ITEM 3-A-1: AMENDMENT TO CHAPTER 6 OF THE OPERATING RULES**

The Commissioners approved revision of Operating Rule Section 6.04.5(c) and deletion of Section 6.04.5(d), regarding adjustments to customers' bills. The revised Section 6.04.5 is attached to and incorporated in these Minutes as Exhibit "A."

Michelle Garfield, Manager of Customer Care, provided background in support of the proposed changes. Ms. Garfield explained a customer is currently entitled to one adjustment in any five-year period for up to 50% of the excess water estimated to have been lost as a result of an underground leak. Under the proposed amended rules, customers may apply for two adjustments in a single year, and adjustments would not be limited to leaks occurring underground. In order to be eligible for the second adjustment, the customer would have to allow Denver Water to conduct a water audit of the premises. Ms. Garfield opined the previous process was tedious, confusing and not customer-friendly, while the new process is expected to be more efficient.

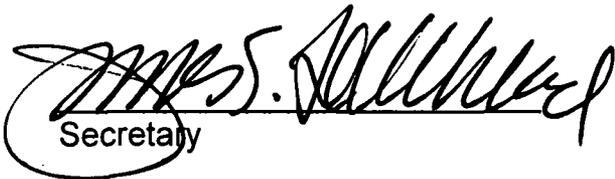
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Ceremonies and Awards

Commissioner Austin noted that Denver Water had received the Association of Metropolitan Water Agencies' Gold Award for Exceptional Utility Performance for 2012. On behalf of the Board, Commissioner Austin complimented the Staff and employees for their on-going efforts which resulted in the award.

No further business appearing, the meeting adjourned at 11:38 a.m.


Secretary



President