

DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: June 9, 2010

Board Item: V-E-6

**ON-CALL GENERAL CONSTRUCTION
MANAGEMENT SERVICES CONTRACTS**

Action by Consent Action Information

On February 19, 2010, proposals were received for On-Call Contracts for Construction Management Services from 24 different firms, 1 of which is a Small or Disadvantaged Business Enterprise (SDBE). See attached matrix of selected firms by discipline area and SDBE designation. For each category the following number of firms submitted proposals:

Discipline Area	No. of Submitting Firms	Discipline Area	No. of Submitting Firms
Water Treatment Processes	11	Hydroelectric Power	3
Water T&D Systems	17	Dam Construction	6
HVAC Systems	4	Special Inspections	2
General Building	15	Construction Administrative Functions	14

Following receipt of the proposals, Engineering staff evaluated each of the firms based on the following criteria:

Criteria	Max. Points (100 pts)
Experience and qualifications of key personnel	25
Relevant projects completed by key personnel	25
Firm's demonstrated experience record providing staffing resources to clients in similar discipline areas, including past performance with Denver Water, and reference responses for current staff	35
Proposal organization, clarity, conciseness and thoroughness	15

As projects are advertised and bid, the availability and expertise of Denver Water Construction Management staff will be reviewed, and a determination made if On-Call services or expertise is needed. If On-Call services are needed, requests for Task Orders based on the project needs and schedule will be requested of consultants in the appropriate discipline area. On large Task Order requests, multiple firms will be requested to submit. Selection will be made based on consultant staff expertise proposed and cost. Firms used will be tracked in a matrix so that work may be rotated through available firms within the appropriate discipline area. Selection of a consultant for inclusion in the consultant matrix does not guarantee contracted work to the consultant.

As with other agencies, we anticipate using On-Call contracts for staff augmentation when the volume of construction management needs exceeds in-house staff capabilities. Most projects would continue to use Denver Water Construction Management staff. On-Call contract totals over \$100,000 would be presented to the Board for authorization prior to award, or at contract completion. Engineering intends to utilize these On-Call contracts for a one-year period, with an option for Denver Water staff to extend each contract for two additional one-year terms depending on consultant performance.

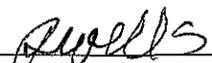
RECOMMENDATION

It is recommended that the Board approve the no-cost On-Call Construction Management Services Contracts to allow Engineering staff to enter into Task Order Agreements with selected firms.

Approvals:


Robert J. Makoney, Director of Engineering


CEO/Manager Approval


Patricia L. Wells, General Counsel